



An Institution of
the Society for the Higher Education
of Women in India

Office of the Principal

Sophia College (Autonomous)

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Action taken report for the IQAC meeting held on 22nd October 2018

| Agenda proposed | Action taken |
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| Continuation of the Green campus initiative: To explore chemically treated disposal of sanitary pads and provision of special bins, to explore the possibility of tapping alternative sources of energy on campus | Much of this worked out but the plan for a chemically treated disposal system for sanitary napkins did not work out. It will be explored in the future |
| To post all details of the IQAC meetings on the college website | Yes, all the details were posted on the college website |
| A separate email id would be created for IQAC Sophia College (Autonomous) | Yes, a separate email id was created |
| To email the copy of the new AQAR format to all the Heads of the departments and to brief them about filling in the proforma. | Yes |
| To take regular feedback about the institution from the stakeholders, students, alumnae and parents. | Yes |
| To administer TAQs annually | Yes |
| To track the activities of the CAS committee | Yes |
| To organize Workshops, conferences for students, inhouse lecturers and lecturers from other colleges, a workshop on CAS and MOOCS will be organized for teachers | Staff Enrichment Programme conducted in October 2018. A talk for students on “Women & Sexual Harassment in Public at the Work Place” conducted in October 2018. A National level Workshop on Revised PBAS Proforma Form and API Calculation under CAS (after the 4 th Amendment), & on MOOCs (Development of e-learning delivery process/material) was held on 25 th January 2019. The resource persons were Mr. Sunil Mantri, Director (professional, Higher and Technical Education) and Mr. Abhishek Kumar Scientist C (CS), INFLIBNET |
| To make the submission of PBAS mandatory for all the teaching staff. | Yes |

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| To explore the possibilities to network with other colleges and Universities at National and International level | Mentoring of Colleges for NAAC. The Byramjee Jeejbhoy College of Commerce was mentored by Sophia College IQAC Coordinator and Consultant. |
| To activate SWAYAM to encourage e-learning and preparation of e-content for students | Yes |
| To explore the possibility of expanding the number of certificate courses and running courses like History of Food, Legal awareness for women. To conduct a short-term course 'Encapsulating Gender' for the college lecturers on behalf of the UGC Human Resource Development Centre, University of Mumbai | Yes. New certificate courses introduced on 'History of Food' and 'Music Theory'. More courses will be introduced. A short-term course on 'Encapsulating Gender' was organized and held at Sophia College in Collaboration with the HRDC, University of Mumbai |
| To replace the term 'Remedial teaching' with the 'Learning Enhancement Programme' (LEP). The LEP should be strengthened to reach out to students who need special academic attention | Yes. 'Learning Enhancement Programme' (LEP) committee was introduced |
| To have a stronger placement cell | Yes. E-cell was also expanded |
| To track progression of students and alumnae and to enhance SCESA membership | In continuation |

A.P. Patil

Dr. Anagha Tendulkar Patil

IQAC Coordinator

Ananda Amritmahal

Dr. (Sr) Ananda Amritmahal

Principal, Sophia College Autonomous